Agenda May 13th, 2025

AdCom Members				
	Lisa Burke*	Ben Gutierrez	Benjamin Bartlett*	Jill Bushakra/April Nyberg
Jenny Smith*	Nick Stigura/Tiffany Fields	Lisa Taylor/Melissa Scholten	Hannah Tetreault*/Alison Latona	Melanie Schori*
Trevis Huggins	Zach Stansell	Stacey Estrada – Super coop rep.	Todd Rounsaville	Vivian Bernau
GG Development Team				
Pete Cyr	Kurt Endress	Gary Kinard	Adam Mahan	
Benjamin Haag	Mark Millard	Marty Reisinger	Cullen McGovern	

*Change control board

Visitors:

Approve meeting minutes – Approved: Melanie. 2nd: Lisa T.

Roll Call: <mark>See end of minutes</mark>

Agenda:

1. #3087 (Add triggers to automate adding an Inactivated and Reactivated accession action) – GrinGlobal
   a. Use The method to track why and accession was inactivated -

WHY IS THIS ACCESSION BEING NOMINATED? (Check all that apply)

☐ Never received
☐ Duplication: ☐ Duplicate IDs given to a single population (accession ID that will remain in use): _____
                 ☐ Determined by curator after comparison
                 (Explain efforts taken to confirm): _____
☐ Record keeping errors (Explain): _____
☐ Disposition of excess material following transfer
☐ Cannot be maintained further (Not viable – see next section)
☑ Other (Noxious weed, Disease threat, etc.): RABBITS destroyed remaining inventory. 2024 NC7 Trials Distribution.

2. Cooperator feedback (AN)

Next meeting

May 27th

1. SUMMARY: Accession Status can be set to "Active", "Inactive" or "Security Backup". Neha wants to track annual number of newly inactived, "historic," accessions. We already track annual number of newly incorporated "active" accessions.
   - Lisa B. proposes a trigger to add an accession action to document change of Accession Status and suggests creating methods to document the reason WHY the accession was inactivated. Inactivating an accession due to duplication is a WIN, inactivating due to inability to maintain is not.
   - Lisa T.: Documents with action. Commonly Record Keeping Errors or Failure to Maintain. Trigger is good.
   - Benjamin or Kurt need to write the code for the trigger.
   - Benjamin: Trigger can only add the action. It cannot document method. The user must edit the new action to document WHY they were inactivated.
   - Stacey: Ames uses a fillable PDF to document "why" an accession should be inactivated. The completed form is uploaded as an accession attachment.
   - GROUP: Discuss and establish NPGS-wide methods documenting "WHY" an inactivation occurred. Add to the accession action record.
   - CCB VOTE: Unanimous approval to implement Trac #3087

2. SUMMARY: What was discussed at cooperator feedback meeting?
   - Discussion was more about metrics than cooperator APR
   - Neha wants high level metrics reported as percentages
   - Focus on tracking collection metrics:
     - How metric changes over time (5-, 10-year basis)
     - Usage of a collection. Identify over- and under-utilized accessions (most requested? never requested?)
     - Accession status (Active vs. Inactive)
     - Collection availability: % unavailable?
   - Document "WHY" something went inactive or is unavailable to answer stakeholder questions. Inactivation due to duplication is a "win"
   - Consider cooperator feedback from a "return on investment" perspective to document importance of the raw genetic resources of the NPGS collections.

Roll call:

Here?	Name	Site affiliation	Represents	Note	Super Coop Rights?
Yes	Alison LaTona	NLGRP	AdCom	NLGRP backups/ PVP	
Yes	April Nyberg	COR	AdCom	Distribution manager	Yes
	Ben Gutierrez	GEN	AdCom		Yes
	Benjamin Bartlett*	SOY	AdCom*	*Change Control Board	
Yes	Hannah Tetreault*	NLGRP	AdCom*	*Change Control Board. Acting seed curator	
	Jenny Smith*	DAV	AdCom*	*Change Control Board. Clonal	Yes
	Jill Bushakra	COR	AdCom		Yes
Yes	Lisa Burke*	NC7	AdCom* Chair	*Change Control Board. Seed Storage	
Yes	Lisa Taylor	W6	AdCom	Seed storage	Yes
Yes	Melanie Schori*	DBMU	AdCom*	*Change Control Board. Taxonomist	
	Melissa Scholten	W6	AdCom		Yes
Yes	Nicholas Stigura	S9	AdCom		Yes
Yes	Stacey Estrada	NC7	AdCom Secretary	Super Coop rep/ Orders/ Data mgmt	Yes
Yes	Tiffany Fields	S9	AdCom		Yes
Yes	Todd Rounsaville	NA	AdCom		Yes
Yes	Trevis Huggins	GSOR	AdCom	Curator, Rice genetic stocks	Yes
Yes	Vivian Bernau	NC7	AdCom	Co-curator, Maize	
	Zach Stansell	NE9	AdCom	Curator, Hemp	
Yes	Adam Mahan	NC7	DEV	Research Leader (NC7)	
Yes	Benjamin Haag	DBMU	DEV	Server / Dataviews	Yes
	Cullen McGovern	NLGRP	DEV	IT lead (NLGRP)	Yes
	Gary Kinard	DBMU	DEV Chair	Research Leader (DBMU)	
Yes	Kurt Endress	DBMU	DEV	Contractor (Institutional knowledge)	
	Mark Millard	NC7	DEV	Co-curator, Maize (Institutional knowledge)	
Yes	Marty Reisinger	DBMU	DEV	Training / Documentation	Yes
Yes	Pete Cyr	NC7	DEV	Curator Tool / Wizards	
Yes	Quincy Robinson	NLGRP	DEV (temp)	*In Lieu of Cullen,* IT support	
Yes	Kun Fang Chiang	W6	Visitor		
			Visitor		
			Visitor		
			Visitor		