

Zoom link: https://www.grin-global.org/NPGS_news.htm

Agenda July 22nd, 2025

AdCom Members				
	Lisa Burke*	Ben Gutierrez	Benjamin Bartlett*	Jill Bushakra/April Nyberg
Jenny Smith*	Nick Stigura/Tiffany Fields	Lisa Taylor/Melissa Scholten	Hannah Tetreault*/Alison Latona	Melanie Schori*
Trevis Huggins	Zach Stansell	Stacey Estrada – Super coop rep.	Todd Rounsaville	Vivian Bernau
GG Development Team				
Pete Cyr	Kurt Endress	Gary Kinard	Adam Mahan	
Benjamin Haag	Mark Millard	Marty Reisinger	Cullen McGovern	

*Change control board

Visitors:

Approve meeting minutes – **Melanie motioned to accept; Lisa Taylor seconded.**

Roll Call **SEE END OF MINUTES**

Agenda:

Report from DEV team on what they are working on

New Business:

1. New method for inactivation accession action – NPGS.INACTIVE.WITHDRAWN. **Donor requested removal of material. (e.g. abandoned/withdrawn PVP application, quality assurance)**

Old business:

1. [#2935 \(Add "Conservation" Order request intended use code\) – GrinGlobal](#)
2. [#3077 \(Drop the Simple Search tab from the PW Landing page\) – GrinGlobal](#)
3. [#3001 \(Add current Inventory viability and test date to OW items\) – GrinGlobal](#)
4. [#2685 \(Add "Genebank System Name" to Site dataview\) – GrinGlobal](#)
5. [#2999 \(Order Wizard - Trigger add order action when attachment is added\) – GrinGlobal](#)

MINUTES:

Kinard / Haag: Server slowness has been identified and resolved.

- Best guess is extra security scanning of accession detail pages due to DEV change related to website traffic. 10s of thousands of IP addresses visiting the PW.

Cyr: Working on Fieldbook data upload wizard.

- Is there interest in another Q&A on current use of Fieldbook, common challenges and workarounds? The latest Q&A on Fieldbook was held in September, 2024.
- Is there a list of sites that use Fieldbook? **No**, but NE9, NC7, DAV are trialing use (especially to collect photos)
- Ask to make Fieldbook a PGOc topic?
- Poll the GRIN-ALL email list asking about Fieldbook use and how field data is currently collected.

PGOC is Virtual (Aug 4-5) and is hosted in person at Geneva next year. Hosted this year by Ben and Claire Heinitz

Kinard / Kothari: Website access is best to be validated before access to the germplasm and associated information is granted for security reasons. Including filling out basic profile information (geography, affiliation, valid email, etc.).

- Need access to programmer who can update the PW to add email verification (and possibly two-factor authentication). **CREATE Trac:**
- Taxonomy information (not NPGS germplasm) may need to remain accessible without a login.
- Many USDA data-calls received by Kothari are related to GRIN-Global data sets.
- **SEND RECOMMENDATIONS TO GARY / NEHA ASAP.** What information must be included in all web profiles?
- See **ADDENDUM** for additional information from Burke.

New Business:

- **APPROVED** – Add new INACTIVE method to the database.
- No additional comments
- **ADDRESSED** - Burke added new method on Jul 23, 2025.

Old Business:

1. [#2935 \(Add "Conservation" Order request intended use code\) – GrinGlobal](#)

- a. **APPROVED** – (Haag implements)
 - b. NO web order request equivalent. Internal CT users may manually re-classify a PW request to “Conservation” if the submitted intended use note fits best in the “Conservation” category – similar to how the “Repatriation” order request code is currently used.
2. [#3077 \(Drop the Simple Search tab from the PW Landing page\) – GrinGlobal](#)
 - a. **At this time, request for AdCom review withdrawn.**
3. [#3001 \(Add current Inventory viability and test date to OW items\) – GrinGlobal](#)
 - a. **APPROVED** – (Haag implements)
 - b. Estrada and Haag will work together this week to address this ticket and other open tickets to display additional fields in order wizard dataviews.
 - c. **Jenny:** Also correct the packing list form type error (currently displays inventory standard distribution form instead of order request item’s distributed form type.
Trac: [#2621: defect: Correct error on the general packing lists in the OW \(assigned\)](#)
4. [#2685 \(Add "Genebank System Name" to Site dataview\) – GrinGlobal](#)
 - a. **APPROVED**– (Haag implements)
 - b. Useful addition to order related reports & labels.
5. [#2999 \(Order Wizard - Trigger add order action when attachment is added\) – GrinGlobal](#)
 - a. **APPROVED**– (Cyr implements)
 - b. Adding an order action when a web request attachment is associated with a GG order will improve awareness of PW user attachments.

Open Floor:

April: Add zip code to final recipient short identifier. There’s a dataview on DEV where this change has been implemented. TEST ON DEV for promotion to PROD.

Jenny: What does “Reviewing” mean in the order wizard’s “web order” view? (It means the site has accepted the request The order wizard does not “backwards update” the web order record to reflect changes to the web order item status. The PW is not impacted by this.

Next MEETING DATE: August 26, 2025.

- Moving to once a month to better align with current DEV management capabilities
- Meetings held the 4th Tuesday of each month at 1 PM Eastern

ROLL CALL:







Here?	Name	Site affiliation	Represents	Note	Super Coop Rights?
	Alison LaTona	NLGRP	AdCom	NLGRP backups/ PVP	
Yes	April Nyberg	COR	AdCom	Distribution manager	Yes
	Ben Gutierrez	GEN	AdCom		Yes
	Benjamin Bartlett*	SOY	AdCom*	*Change Control Board	
Yes	Hannah Tetreault*	NLGRP	AdCom*	*Change Control Board . Acting seed curator	
Yes	Jenny Smith*	DAV	AdCom*	*Change Control Board . Clonal	Yes
Yes	Jill Bushakra	COR	AdCom		Yes
Yes	Lisa Burke*	NC7	AdCom* Chair	*Change Control Board . Seed Storage	
Yes	Lisa Taylor	W6	AdCom	Seed storage	Yes
Yes	Melanie Schori*	DBMU	AdCom*	*Change Control Board . Taxonomist	
Yes	Melissa Scholten	W6	AdCom		Yes
Yes	Nicholas Stigura	S9	AdCom		Yes
Yes	Stacey Estrada	NC7	AdCom Secretary	Super Coop rep/ Orders/ Data mgmt	Yes
Yes	Tiffany Fields	S9	AdCom		Yes
	Todd Rounsaville	NA	AdCom		Yes
Yes	Trevis Huggins	GSOR	AdCom	Curator, Rice genetic stocks	Yes
	Vivian Bernau	NC7	AdCom	Co-curator, Maize	
	Zach Stansell	NE9	AdCom	Curator, Hemp	
	Adam Mahan	NC7	DEV	Research Leader (NC7)	
Yes	Benjamin Haag	DBMU	DEV	Server / Dataviews	Yes
	Cullen McGovern	NLGRP	DEV	IT lead (NLGRP)	Yes
Yes	Gary Kinard	DBMU	DEV Chair	Research Leader (DBMU)	
Yes	Kurt Endress	DBMU	DEV	Contractor (Institutional knowledge)	
Yes	Mark Millard	NC7	DEV	Co-curator, Maize (Institutional knowledge)	
Yes	Marty Reisinger	DBMU	DEV	Training / Documentation	Yes
Yes	Pete Cyr	NC7	DEV	Curator Tool / Wizards	
Yes	Madison Hatley	W6	Visitor	Seed storage Technician	
Yes	Rachel Spaeth	DAV	Visitor		
Yes	Neha Kothari	NPGS	Visitor	National Program Leader	

ADDENDUM:

Enhancements to the profile creation and user verification:

- Require email verification – this checks to make sure the email is valid for that user
- Two factor authentication
- Add additional requirements to the profile creation that accurately categorized the user's affiliation.







PRESENT PW:

 Title	<input type="text" value=""/>
 First	<input type="text" value="Lisa"/>
 Last	<input type="text" value="Burke"/>
 Phone	<input type="text" value="5152941378"/>
 Alt. phone	<input type="text" value="Alt. Phone (optional)"/>
 Fax	<input type="text" value="Fax (optional)"/>

Information entered in the PW to
create a “profile”

 Organization	<input type="text" value="NCRPIS"/>
 Country	<input type="text" value="United States"/>
 Address	<input type="text" value="1305 State Street"/>
 Address 2	<input type="text" value="Address 2 (optional)"/>
 Address 3	<input type="text" value="Address 3 (optional)"/>
 City	<input type="text" value="Ames"/>
State/Province	<input type="text" value="Iowa"/>
Postal Code	<input type="text" value="50010"/>

- ☐ Shipping address the same as Organization address
☐ Clear shipping address

 Address book	<input type="text" value="Organization Address"/>
Address Name	<input type="text" value="Organization Address"/>
 Country	<input type="text" value="United States"/>
 Address	<input type="text" value="1305 State Street"/>
 Address 2	<input type="text" value="Shipping 2 (optional)"/>
 Address 3	<input type="text" value="Shipping 3 (optional)"/>
 City	<input type="text" value="Ames"/>
State/Province	<input type="text" value="Iowa"/>
Postal Code	<input type="text" value="50010"/>

- ☒ Email me a copy of my orders when placed.
☐ Email me news and information about new features of GRIN-Global.

Cooperator category as assigned internally by GG users. These are the traditional categories that GRIN has used for decades.

Code Value Lang ID	Code Value	Value	Language	Title	Description
327	COOPERATOR_CATEGORY.FCOM	FCOM	English	Foreign commercial company	Foreign commercial seed/biotech/chemical company (Petoseed, Ciba-Geigy, Rhone-Polence) with destination outside the U.S.
328	COOPERATOR_CATEGORY.FGEN	FGEN	English	Foreign genebank/genetic resources unit	Foreign national genetic resources program or genebank.
329	COOPERATOR_CATEGORY.FIND	FIND	English	Foreign individual no affiliation	Foreign individual without any organizational affiliation.
330	COOPERATOR_CATEGORY.FPRU	FPRU	English	Foreign non-commercial organization	Foreign public organizations such as universities, embassies, institutes, botanical gardens, and non-commercial research organizations.
331	COOPERATOR_CATEGORY.INT	INT	English	CGIAR International Agr. Res. Center	CGIAR International Agricultural Research Centers, FAO.
332	COOPERATOR_CATEGORY.STA	STA	English	U.S. state agencies and all universities	U.S. state agricultural experiment stations, universities, and state agricultural departments.
333	COOPERATOR_CATEGORY.UAID	UAID	English	U.S. Agency for International Development	
334	COOPERATOR_CATEGORY.UARS	UARS	English	Agricultural Research Service	U.S. Department of Agriculture, Agricultural Research Service.
COOPERATOR_CATEGORY.UCO 335 M		UCOM	English	U.S. commercial company	U.S. commercial seed/biotech/chemical company (Pioneer Hi-Bred, Monsanto, Dupont) with the destination inside the U.S.
336	COOPERATOR_CATEGORY.UFED	UFED	English	U.S. federal agency (not AID or ARS)	Other U.S. federal organizations.
337	COOPERATOR_CATEGORY.UIND	UIND	English	U.S. individual no affiliation	U.S. individual without any organizational affiliation.
338	COOPERATOR_CATEGORY.UPRU	UPRU	English	U.S. non-profit organizations	U.S. non-profit organization, such as botanical gardens, associations, societies, institutes, councils, foundations, academies.